

**ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES
APRIL 4, 2016**

ANNUAL ORGANIZATIONAL MEETING OF THE VILLAGE BOARD OF TRUSTEES WAS HELD ON MONDAY, APRIL 4, 2016 AT 6:30 PM, BOARD ROOM, VILLAGE HALL, LEROY, NEW YORK.

OATH OF OFFICE WAS ADMINISTERED TO ELECTED OFFICIALS.

PRESENT: Mayor Gregory Rogers; William Kettle, Robert Taylor, Jr., Raymond Yacuzzo; Clerk-Treasurer Sharon M. Jeary; 1 citizen.
EXCUSED: Trustee Bonacquisti.

Mayor Rogers opened the Annual Organizational Meeting at 6:30 pm and asked everyone stand and recite the Pledge of Allegiance.

ORGANIZATIONAL APPOINTMENTS: Mayor Rogers appoints the following:

Deputy Mayor.....	Trustee Taylor
Clerk-Treasurer (4 year term).....	Sharon M. Jeary
Deputy Clerk-Treasurer.....	Linda Horgan
Budget Officer.....	Mayor Rogers
Attorney.....	Jake Whiting James Wujcik
Bingo Inspector.....	
Official Newspaper.....	Batavia Daily News
Alternate Official Newspaper.....	Democrat & Chronicle
Registrar.....	Patricia Canfield
Official Depository.....	General – Five Star Payroll – Bank of Castile

Motion by Trustee Taylor to ratify the Mayor’s appointments, seconded by Trustee Yacuzzo and on a call of votes Trustee Kettle - Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, carried.

Mayor Rogers appointed the following individuals as members to serve on Village Boards. A motion was offered by Trustee Yacuzzo to ratify the Mayors’ appointments, seconded by Trustee Kettle and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo - Aye, carried.

PLANNING BOARD

Corrine Sprague (2021)*
Robert Dawley, Chairman (2018)
Jack Hempfling, (2017)

ZONING BOARD OF APPEALS

Charles VanBuskirk (2017)
Robert Scott (2019)
Thomas Spadaro (2021)*

SEWER BOARD

James Spear, Chairman (2021)*
Brian Wardell (2019)
Christopher Kemp, (2020)
Gerald Aron (2018)
Kermit Roth (2017)

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HISTORIC PRESERVATION

Joanne Snyder Michael Welsh
Dawn Monsees Raymond Yacuzzo

Mayor Rogers appoints the following as Board liaisons after a brief discussion:

Planning Board and Business Council – Trustee Kettle
Sewer Board, Main Street Revitalization – Trustee Yacuzzo
Parks, Recreation & Youth Board, Police Department, Watershed – Trustee Bonacquisti
Town Council, Genesee Association of Municipalities, Farmers’ Market – Trustee Taylor

Motion by Trustee Kettle to ratify the Mayor’s appointments, seconded by Trustee Taylor and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, carried.

ANNUAL MOTIONS:

MEETING NIGHTS – Motion by Trustee Yacuzzo to designate the first Monday of each month as a Work session and the third Wednesday of each month as the Board’s Regular Meeting days during the 2016-2017 official year. Seconded by Trustee Kettle.

Discussion: Are work sessions opened to the public – YES. And on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

AUTHORIZATION TO ATTEND MEETINGS –

MOTION BY Trustee Taylor

WHEREAS, there is to be held during the coming official year (a) the Annual Meeting conducted by the NYS Conference of Mayors; (b) the Training School for Fiscal Officer’s and Municipal Clerk’s conducted by New York State Conference of Mayor’s; (c) the Winter Legislative Conference conducted by the New York State Conference of Mayors; (d) the following County and Professional Association Meetings – GAM, ICMA, Highway Superintendent’s Association, Government Finance Association Meetings, Water Pollution Control Federation, and

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these or similar meetings, conferences or school benefits the municipality, NOW THEREFORE

BE IT RESOLVED that all elected officials and employees (with prior notification) of the Village Board are authorized to attend the above meetings and reasonable budgeted expenses be paid with the approval of the Clerk-Treasurer.

SECONDED BY Trustee Yacuzzo and on a call of votes Trustee Kettle - Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

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AUTHORIZATION FOR CLERK-TREASURER TO PAY RECURRING BILLS –

Motion by Trustee Yacuzzo to authorize the Clerk-Treasurer to pay recurring utility, rent, postage, freight, mandated legal, cell phone, and contractual expenses throughout the year in advance of the Board's bimonthly audit of claim. Seconded by Trustee Taylor. Discussion: Trustee Kettle will this lighten the bill load. YES. And on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

MILEAGE ALLOWANCE

MOTION BY Trustee Kettle

WHEREAS, the Board of Trustees of the Village of LeRoy has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of LeRoy, NOW THEREFORE

BE IT RESOLVED, Section 1. That the Board of Trustees shall approve the reimbursement of such officers and employees at the rate of the Government Services Administration official business mileage rate (as of January 2016) .54 cents /per mile; Section 2. That this resolution shall take effective as of June 1, 2016.

SECONDED BY Trustee Taylor and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

SPECIAL MEETING PROCEDURE

MOTION BY Trustee Kettle

WHEREAS, a procedure should be adopted by the Board of Trustees for calling a special meeting, and

WHEREAS, should a special meeting be necessary the meeting may be called by the Mayor and by at least one trustee acting together, or by at least two trustees acting together, and

WHEREAS, after those Board members have decided the necessity of a special meeting, NOW THEREFORE

BE IT RESOLVED that calling a special meeting may be accomplished by having the Clerk-Treasurer contact each Board member individually by letter, phone, or personally, and

BE IT FURTHER RESOLVED that notice be given to the news media and the public as soon as practicable.

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SECONDED BY Trustee Taylor

Discussion: Trustee Yacuzzo adds the following to the resolution: The Mayor may call the meeting alone and acknowledge the meeting by email or by phone.

And on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo, Mayor Rogers – Aye, carried.

RESOLUTION TO ESTABLISH STANDARD WORKING DAY, NYS RETIREMENT SYSTEM

MOTION BY Trustee Taylor

WHEREAS, according to the laws of the State of New York as of August 12, 2009 active members of the Retirement System that have begun a new term of office must submit a Standard Workday, and Reporting Resolution, and

WHEREAS, the Board of Trustees establishes a standard work days for the elected and appointed officials, NOW THEREFORE

BE IT RESOLVED, that the Village of LeRoy, Location Code 40201 hereby establishes the following as a standard work day for elected official, Mayor Greg Rogers and will report the following days worked to the NYS and Local Employees' Retirement System based on the time keeping system records maintained and submitted by the official to the Clerk of this Body: Gregory Rogers, days should be (2/3 pays/month – 26 pays a year) 5/7 days, term begins April 4, 2016 to April 6, 2020, and

BE IT FURTHER RESOLVED that the Village of LeRoy, Locations Code 40201 hereby establishes the following as a standard work day for the appointed official, Sharon M. Jeary, Clerk-Treasurer and will report the following days worked to the NYS and Local Employees' Retirement System based on the time keeping system records maintained and submitted by the official to the Clerk of this Body: Sharon M. Jeary, 8 hours a day, terms begins, April 4, 2016 to April 6, 2020.

SECONDED BY Trustee Yacuzzo and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, carried.

RESOLUTION TO SET ORGANIZATION MEETING, 2017 – Motion by Trustee Kettle to set the 2017 Organizational Meeting for April 3, 2017 at 7:00 PM. Seconded by Trustee Taylor and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

RESOLUTION TO SET FEE FOR REGISTRAR – A motion was offered by Trustee Taylor to set the annual fees for the Registrar's services at \$1,600.00. Seconded by

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Trustee Yacuzzo and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

RESOLUTION GRASS AND WEEDS

MOTION BY Trustee Yacuzzo

WHEREAS, it has been reported to the Board of Trustees of the Village of LeRoy that certain properties within the Village are in violation of Chapter 120 of the Village of LeRoy Code entitled “Grass and Weeds,” specifically Section 120-1 and 120-2 thereof, in that grass and weeds have been allowed to grow unmowed until they now exceed six inches in height, and

WHEREAS, the Code Enforcement Officer for the Village has heretofore attempted to give the notice required by Section 120-2 of the said Code to the last known owners of the respective premises without avail, and such notices have been returned to him marked as undeliverable by the United States Postal Service, NOW THEREFORE

BE IT RESOLVED that the Village Clerk-Treasurer shall notify the Village’s mowing contractor to mow the grass and weeds on specified properties, and to assess the costs thereof to the respective owners pursuant to Section 120-2 of the Village Code, including if necessary by adding the said costs to the respective owners’ tax bills, and

BE IT FURTHER RESOLVED that the said Code Enforcement Officer shall continue to monitor the conditions of the said premises, and all other premises within the Village, and shall have the authority to direct the Village Clerk-Treasurer to engage the mowing contractor for additional mowing whenever and wherever additional violations of the said Chapter are found, similarly assessed back to property owners as aforesaid, without further action of this board.

SECONDED BY Trustee Kettle and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried.

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ADJOURN - There being no further business a motion was offered by Trustee Kettle to adjourn, seconded by Trustee Taylor and on a call of votes Trustee Kettle – Aye, Trustee Taylor – Aye, Trustee Yacuzzo – Aye, Mayor Rogers – Aye, carried. Meeting adjourned at 6:55 pm.

Respectfully submitted,

Sharon M. Jeary,
Clerk-Treasurer

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