

# TOWN BOARD AGENDA/ORGANZATIONAL MEETING

January 15, 2021

CALL TO ORDER ..... 6:30 PM

Boardroom  
Supervisor Farnholz  
Pledge of Allegiance

Oath of Office – Ronald Pangrazio – Town Council – 1/1/2021 – 12/31/2021

1. Organizational Appointments –
  - a) Highway Foreman – David Uberty
  - b) Secretary to Supervisor – Laura Brodie
  - c) Deputy Town Clerk – Mary Margaret Ripley
  - d) Vital Registrar – Patricia Canfield
  - e) Deputy Registrar – Mary Margaret Ripley
  - f) Official Banks – Bank of Castile, Five Star Bank
  - g) Attorney – Legal Council – Reid Whiting
  - h) Auditor – Freed Maxick
  - i) Historian – Lynne Belluscio
  - j) Engineer – Clark Patterson Lee
  - k) Prosecutor – Kevin Finnell
  - l) Secretary to Planning – Laura Brodie
  - m) Secretary to Zoning – Laura Brodie
  - n) Meetings – 2<sup>nd</sup> & 4<sup>th</sup> Thursday at 7:00 PM (except 11/25)
  - o) Mileage Rate – Per IRS Rate
  - p) Ethics Board – Arnold Kelly, Jim Woodruff
  - q) Official Newspaper – Daily News
  - r) Tape Recorder – Secretarial Purposes Only
  - s) Adult Recreation – TBD
  - t) Summer Recreation – Luke Weaver
  - u) Deputy Supervisor – Paddock
  - v) Code Enforcement Officer – Mike Risewick/Jeff Steinbrenner/Anne Podolak
  - w) Declaration of Emergency - Supervisor
  - x) Board Meeting Rules of Order
  
2. 2021 Salaries - Per Budget/Contract
3. Travel and Computer Policies– Per Town Handbook
4. Procurement and Investment Policies - Attached
5. 2021 Holidays –
  - a) January 1<sup>st</sup> – New Years Day
  - b) January 18<sup>th</sup>– Martin Luther King Day
  - c) Feb 15<sup>th</sup> – President’s Day
  - d) April 2<sup>nd</sup> – Good Friday
  - e) May 31<sup>st</sup> – Memorial Day
  - f) July 5<sup>th</sup> – Independence Day
  - g) Sept. 6<sup>th</sup> – Labor Day
  - h) November 11<sup>th</sup> – Veterans Day
  - i) November 25<sup>th</sup>– Thanksgiving Day
  - j) November 26<sup>th</sup>– Day after Thanksgiving
  - k) December 24<sup>th</sup> – Christmas
  - l) December 27<sup>th</sup> – Christmas
  
6. Committee Assignments –
  - a) Highway – Stauffer
  - b) Clerk – Canfield
  - c) Assessment – Town of Batavia/Farnholz
  - d) Code/Zoning – Steinbrenner/Risewick/Podolak
  - e) Recreation – Farnholz
  - f) Insurance – Armitage
  - g) Building – Armitage
  - h) Cemetery – Paddock
  - i) Utilities - Paddock
  - j) IT - Farnholz
  - k) Transfer Station – Johnson
  - l) Courts - Armitage
  - m) Fire Commission - Johnson
  - n) GAM/Spvsr - Farnholz
  - o) Ambulance - Johnson
  
7. Authorized Check Signing – Farnholz, Paddock, Canfield
8. Official Undertaking of Municipal Officials – Clerk, Highway , Board, Justice
9. Health Insurance – (non-union) Tompkins – Stauffer, Canfield, Brodie – 2021 HRA Contrib Rates
10. NYS – ERS
11. Emergency Call Out – Kanaley, Armitage, Farnholz
12. Section 284 – Highway Agreement

